

UNESCO Chair in Bioethics (Haifa)

International Policy Forum

Statutes

Article 1: The Forum

- a. The International Policy Forum (referred to hereinafter as the "IPF") will be part of the UNESCO Chair in Bioethics.
- b. IPF will consist of individuals with interests in ethical aspects of policymaking who have been admitted pursuant to the requirements of these Statutes.
- c. The scope of IPF's efforts shall be limited to institutional and governmental health policy.
- d. English is the working language of IPF.
- e. The office of IPF shall be located in the country of residence of the Director.

Article 2: Aims

IPF aims to:

- a. Unite, involve, and inspire individuals with interests in ethically informed health policy;
- b. Promote and advance the study - and application - of structured ethical analysis of policymaking, including both governmental and institutional policy.
- c. Promote and advance robust methods of community inclusion within the policymaking process;
- d. Serve in an advisory capacity to members who seek guidance on the formulation of ethical health policy.

Article 3: Activities

IPF will pursue its aims by, inter alia:

- a. Promoting and advancing synergies and cooperation among its members;
- b. Facilitating the exchange of ideas, methods, and critical analysis;
- c. Developing and distributing educational programs and materials;
- d. Initiating and organizing meetings;
- e. Initiating and organizing educational events;
- f. Establishing subcommittees and working groups to address specific goals;
- g. Pursuing other initiatives harmonious with the aims of IPF.

Article 4: Structure

IPF shall be composed of the Assembly, the Director, and the Steering Committee.

Article 5: Membership

- a. Membership in IPF shall be open to all individuals with interests in ethical aspects of policymaking as defined earlier in this document. While governmental and institutional policymakers are certainly welcome and encouraged to participate, there is no occupational requirement for membership.
- b. Individuals may request membership by completing the [membership form](#); receipt of the form by IPF leadership confirms membership.
- c. A registry of membership shall be kept under the authority of the Director.
- d. Membership shall terminate upon resignation.
- e. Members of IPF shall be entitled, inter alia, to receive educational materials, be appointed to IPF subcommittees and working groups, and participate in other IPF initiatives.
- f. Members will be called upon to participate in surveys designed to more comprehensively identify and address policy challenges local to their region for the purposes of developing the most beneficial training programs.
- g. The Assembly shall be comprised of current members of IPF.
- h. The Assembly shall meet ordinarily on the occasion of the world congress of the Chair.
- i. Extraordinary meetings of the Assembly may be convened by the Director.
- j. The agenda of the Assembly shall include the report of the Director and may also include additional topics proposed by members of the Assembly and Steering Committee. Ideas for inclusion - which may include suggestions for future subcommittees and working groups - shall be submitted two months in advance to the Director by members of the Assembly and Steering Committee; the final agenda will be set by the Director.

Article 6: Director

The Director will retain the sole position of leadership and approve all educational materials, deliverables, initiatives, subcommittees, working groups, and programs related to IPF.

Article 7: Steering Committee

- a. Members of the Steering Committee (SC) will be solicited by UNESCO leadership via a call that shall be distributed to the Chair's Heads of Units. Efforts will be made to include members from all continents. Final choice of SC members is decided by the Director.
- b. The Steering Committee shall consist of the Director and a small subset of members.
- c. The Steering Committee will assist the Director in the proliferation of educational materials within their regions, participate in periodic subcommittees and working groups, and provide valuable insight to the Director on health policy formulation within their region. SC members will be called upon to distribute - and participate in - surveys designed to more comprehensively identify and address the policy goals of their region.
- d. Members of the SC shall meet ordinarily with the Director on the occasion of the world congress of the Chair.
- e. The agenda of the SC shall include the report of the Director and may also include additional topics proposed by members of the Steering Committee. Topics for inclusion shall be submitted one month in advance to the Director by members of the Steering Committee; the final agenda will be set by the Director.
- f. Extraordinary meetings of the SC may be convened by the Director.

Article 12: Dissolution

IPF may be dissolved through:

- a. The complete absence of members.
- b. A decision made by the Chair-holder of the Chair.